

Minutes of Meeting: Windsor Park School Parent Council/Society – Nov 2025 (Calgary)

Date: Nov 19, 2025

Time: 6:00 PM to 7:30 pm

Location: Learning Commons

Attachments:

Attendance: Christine McCrory; Jordan Allen, Stanley Wei, Kyle Peterson, Beckie Sparrow

***indicates written report / attachment provided**

1) Parent Council/Society development strategy, priorities, volunteers, next steps

- a) Survey sent out and a few volunteers signed up for roles (survey link still active); survey updated to show anticipated time commitment for each role and changed to checklist for respondents to select multiple roles of interest
- b) Healthy Hunger has started – Meaghan Barry and Brett Fiesel serving as Fun Lunch Coordinators
- c) Treasurer is one of the open positions that needs to be someone with experience in books and money. Fundraising coordinator and Casino coordinator are also important roles

d) Current roles filled (still accepting volunteers to support all roles)

- i) Parent Council Chair & Society President: Jordan Allen
- ii) Parent Council Vice Chair: Kyle Peterson
- iii) Parent Society Secretary: Kalpani Somiratna
- iv) Parent Society Fundraising Coordinator: Beckie Sparrow
- v) Parent Council Fun Lunch Coordinators: Meaghan Barry, Brett Fiesel
- vi) Parent Council Secretary: Safa Shanneb

e) Key positions that remain open

- i) Parent Society Treasurer
- ii) Parent Society Casino Fundraising Coordinator
- iii) Parent Council CBE Key Communicator
- iv) Parent Council Events Coordinator
- f) Elboya Parent Society/Council contributed \$10K to Windsor Park School Parent Society/Council – transfer of funds pending establishment of Parent Society formally and opening bank account; Parent Keely Cameron working with Principal Christine McCrory on this.
- g) Portion of funds allocated for insurance for Parent Society members
- h) Table at parent-teacher conferences to sign parents up for council. We will have a sign up to begin the volunteer clearance process. Christine and Tavie will have this ready.
- i) Discussed fundraising priorities like acoustic panels in some ‘bright’ classrooms. Christine McCrory will ask CBE Facilities about the process.
- j) Wish list: Begin a wish list from teachers about possible items for fundraising including residencies, facility support, future events
- k) Book fair – Laurie Haydu, librarian collecting volunteers for week of November 24
- l) Next steps: Schedule meeting for Wednesday, December 3 at 7pm. Create poll for voting on date/time of Parent Council/Society meetings; develop agenda and prepare sign-up sheet for meeting.