

Kindergarten Hours of Operation

Windsor Park School provides a half-day Kindergarten Program. Presently, there is one class with approximately 20 students. Kindergarten will run Monday to Thursday in the mornings. There will only be school on Fridays for the Grade 1-3 students. **There are NO Kindergarten classes on Fridays.**

Monday-Thursday Schedule:

8:30 am - 11:50 am

Health and Wellness

Every day your child will have an opportunity to eat a snack. It is recommended that your child's snack be small and nutritious, for example, fruit or vegetables, yogurt, granola bar or crackers and cheese. Please send a water bottle with your child every day - we ask that you do not send juice boxes or bottles filled with juice/milk. Children are asked not to share snacks with peers due to allergies and dietary restrictions. Windsor Park is a nut free school so please be mindful not to send peanut butter or any other nut products.

MYCBE / POWERSCHOOL

A MyCBE Account will allow you to access a number of services and tools at The Calgary Board of Education such as attendance record, schedule, pay fees, register for lunch supervision and busing, book conferences and view your child's learning using D2L.

Sign up for your account:

<https://sis.cbe.ab.ca/public/home.html>

First Day of School on Tuesday, September 2nd

Students with the last name that
begin with A - N
8:30am to 10:00am

The teacher will meet students outside and help students enter the building.

Wednesday, September 3rd

Students with the last name that
begin with O - Z
8:30am to 10:00am

The teacher will meet students outside and help students enter the building.

Thursday, September 4th

All Kindergarten Students Attend
8:30 am – 10:00 am

Monday, September 8th:

Regular Hours are in Effect
8:30 am – 11:50 am

**“KINDERGARTEN IS
WHERE LITTLE HANDS
HAVE BIG IDEAS AND
HEARTS ARE FULL OF
WONDER”**

Backpack

Please choose a backpack that is big enough for a large book, snack container, water bottle, and change of clothes, which are kept in a plastic or large Ziploc bag. Small backpacks can be difficult for children to pack by themselves and cannot fit all the items they might need throughout the day.

Clothing

Please send your child in comfortable play-appropriate clothing that allows them to participate in a variety of activities, such as painting, running, bending, moving and sitting on the floor.

Indoor Shoes

Each child requires a pair of clean runners. These runners stay at the school to be worn in the classroom and gym. **Shoes must be labelled.** Please ensure your child can put on and take off their shoes independently. Velcro or slip on shoes are preferred.

Toys & Birthday Celebrations

Children are asked to leave their toys at home. Toys can be lost or damaged at school and can be distracting.

Due to dietary restrictions and allergies, please do not send food or candy with your children on their birthday.

Volunteers

Parents are an integral part of our school community. Volunteers must complete all CBE paperwork and a Police Information Check in order to work with students and attend off-site activities. This paperwork requires a few weeks to be processed and is valid for 5 years. If you are interested in volunteering, please fill out the CBE Annual Volunteer Registration Forms.

Volunteers are asked to keep all classroom observations confidential.

Early Learning

The kindergarten program is centered around learning foundational skills in literacy and numeracy. You can expect an emphasis on:

- Recognizing and printing letters of the alphabet
- Associating letter sounds to written and spoken words
- Reading and printing first name independently
- Counting and working with numbers to 10
- Fine motor skills such as printing, cutting, colouring, gluing

Attendance

If your child will be absent from school, please phone the Attendance Line before school begins and leave a clear message with

- your child's first and last name;
- your child's grade
- a reason for the absence;

PLEASE spell your child's name to make sure the attendance is marked for the correct student.

This notice is required for your child's safety and the CBE's attendance record. Our attendance line is open 24 hours a day.

Regular attendance at school is crucial for learning and the development of social skills. Please make every effort to have your child attend school every day, unless they will be away due to illness, a religious holiday or family vacation.

Entry and Dismissal

For safety reasons, Kindergarten students are dismissed from the Kindergarten door one by one. Students will NOT be dismissed to adults waiting in vehicles. You must come to the school doors to pick up your child.

Important to note: Your child MUST be picked up by someone listed in PowerSchool as a student contact.

Windsor Park School

Kindergarten Handbook 2025-2026



Windsor Park School

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learning | as unique | as every student