

MINUTES OF THE MEETING

CALGARY WINDSOR PARK SCHOOL PARENT COUNCIL AND FUNDRAISING SOCIETY

Date: Wednesday, May 6, 2026

Time: 6:30 PM

Location: Windsor Park Learning Commons / Online

Attendees

- Christine McCrory
- Jordan Allen
- Becky Sparrow
- Kyle Peterson
- Stanley Wei
- Kalpani Walpita
- Kaitlin Wei
- Fiona Faucher
- Magda Pandyra
- Kevin Singh
- Angela
- Mohamed Sahil Salem
- Francy Casas Escobar
- Sam D
- Chav

1. Call to Order

Meeting called to order by Jordan Allen at 6.40 PM

2. Land Acknowledgement

Land acknowledgement delivered by Christine McCrory.

3. Approval of Agenda

Agenda and minutes from the April 8th meeting were approved by Fiona Faucher.

4. Welcome and Introduction

By Jordan Allen.

5. School Council Meeting

a. Administrative Report – Christine McCrory

School Opening Celebration

- New School Logo is completed.
- Preparations underway for the official school opening celebration on May 14th.
- Parent volunteers may be requested for food setup and event support.

Roots of Empathy Program

- Christine shared highlights of the kindergarten Roots of Empathy program.
- Baby Ellie will be visiting the kindergarten class 9 times throughout the year.
- Focused on Empathy, Compassion, learning about ourselves and how we treat others and Perspective-taking.
- Christine noted this is her 10th year participating in the program.

Staff & Community Highlights

- Mr. Grant's retirement celebration was successful and well attended.
- Announcement shared regarding Ms. Motov's new baby, Mabel.

Student Learning & Projects

- Kindergarten duckling project.
- Calgary Zoo conservation initiative:
 - Grade 1 & 3 involved.
 - Calgary Zoo trip was on May 5th.
- Earth Day seed planting activities and future school gardening plans

Upcoming Events

- Kindergarten Orientation:
 - Wednesday, May 13, 5:00–6:00 PM
- School Opening Celebration:
 - Thursday, May 14, 1:00 PM
- Additional field trips planned:
 - Swimming lessons
 - Butterfield Acres
 - Sandy Beach study trip
 - Ladybug Lady presentation

Enrollment & Staffing Update

Projected enrollment for next year:

- Kindergarten: 23 registered
- Grade 1: 35 students
- Grade 2: 35 students
- Grade 3: 60 students
- Grade 4: 48 students

Additional notes:

- School currently operating above intended capacity.
- Two modular classrooms expected for 2027.
- Nine classrooms will be fully utilized next year.
- Hiring anticipated for:
 - 3 teachers,
 - Complexity Team (Teacher and 2 EA's)
- Klub Windsor will be getting Kindergarten Subsidy next year.

Questions & Discussion

Discussion included:

- Future class splits and configurations
- School capacity
- Modular classroom logistics
- Bathroom capacity

b. Council Positions & General Efficiency Between Parents Council & Fund Raising Society

Jordan Allen led a discussion regarding:

- Clarifying roles between School Council and Fundraising Society
- Improving communication efficiency
- Avoiding duplication of discussions and initiatives

Key Points

- Fundraising Society responsibilities:
 - Financial management
 - Insurance
 - Compliance
 - Casino operations
- School Council responsibilities:
 - Parent engagement
 - Advising administration
 - Community building
 - Event planning support

c. Planned & Future Events

Movie Night Planning

Tentative plans discussed:

- Proposed date: Friday, June 5, 2026
- Format:
 - Family movie night
 - Pizza and concession sales
 - Pajama theme encouraged
- Fiona to coordinate planning with Christine.

Sports Day

- School-wide sports day to be planned.
 - Further details to follow from Mr. Vanderlinden.
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6. Fundraising Society

a. Treasurer Update

Stanley provided a financial update.

Financial Highlights

- \$10,000 received from Elboya Parent Council as startup funding.
- Dance fundraiser generated approximately \$1,600.
- Healthy Hunger generated several hundred dollars.
- Approximately \$5,300 in school expenses identified for reimbursement.
- Current funds remain stable while future fundraising plans are finalized.

Discussion included:

- Long-term fundraising planning
 - Building sustainable reserves
 - Casino funding limitations and restrictions
 - Looking to reach out to Elboya to get more funding.
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b. Casino Update

- Casino application submitted successfully.
 - Waiting period for case manager assignment estimated at 4–6 weeks.
 - Application process is completed.
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c. Cheque-Writing Campaign Update

- Draft parent appeal letter nearing completion.
 - Exploring partnership with Education Matters for:
 - Online donations
 - Tax receipts
 - Questions remain regarding:
 - Fee structures
 - Allocation of donations
 - CRA requirements
- Further investigation underway before launch.
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d. Fundraiser – Parents’ Night

Discussion held regarding a parent social fundraiser.

Ideas Discussed

- Casual brewery or restaurant social
- Ticketed event with food/appetizers
- Potential venues:
 - Prairie Dog Brewing
 - Community association spaces
 - Private venue options

Considerations

- Babysitting challenges
- A Friday to be considered for the event date
- Ticket pricing
- Keeping event low-cost and accessible

Jordan will connect with venue contacts and explore sponsorship/support options.

e. Insurance for Society

- Obtaining insurance quotes from preferred providers.
 - Further updates are expected at future meetings.
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f. School Wishlist & Merchandise

School Merchandise

Christine requested Society support for:

- School t-shirts
- Hoodies
- Swag ordering coordination

Christine has a contact. Becky will coordinate merchandise efforts with parent support.

School Wishlist

Wishlist discussion tabled until next meeting.

Adjournment

Meeting adjourned at **8:05 PM**.

Next Meeting

Scheduled for: **Wednesday, June 3, 2026**

Combined School Council & Fundraising Society meeting.

Prepared by,

Kalpani Walpita

Secretary - Calgary Windsor Park School Parents Fundraising Society