

MINUTES OF THE MEETING

CALGARY WINDSOR PARK SCHOOL PARENT COUNCIL AND FUNDRAISING SOCIETY

Date: March 18, 2026

Time: 6:30 PM

Location: Online

Attachments*:

Attendance:

1. Christine McCrory
2. Jordan Allen
3. Kyle Peterson
4. Kalpani Walpita
5. Candice Goudie
6. Megan Marshall
7. Kinsey

**indicates written report / attachment provided*

1. Call to Order

- Meeting called to order at 6:36 PM by Jordan Allen.
- Quorum achieved with three council members in attendance.

2. Approval of Agenda

- Motion to approve the agenda: Moved by Jordan Allen
- Seconded by: Kalpani Walpita
- Motion carried

3. Approval of Previous Minutes (February 18, 2026)

- Motion to approve minutes: Moved by Jordan Allen
- Seconded by: Kalpani Walpita
- Motion carried

4. Administrative Report (Christine McCrory)

School Activities & Events

- Students visited Fire Hall #11 for fire safety education and hands-on experience.
- Kindergarten field trip to the zoo (focused on penguin learning; strong engagement despite cold weather).
- Grade 3 trip to the Leighton Centre; student artwork displayed during conferences.
- “Jump Rope for Heart” initiative raised over \$2,000.

School Identity Development

- Collaborative creation of:
 - New school logo (student-led process across grades)
 - Mascot: Atlantic Puffin
 - Values: *Welcoming, Peaceful, Proud*
- Final logo prototypes pending community vote.
- School song in development with support from Mr. Grant.
School Development Plan
- Focus on:
 - Literacy improvement (reading comprehension, vocabulary)
 - Data-informed instruction
 - Classroom complexity support
- New staffing:
 - 1 additional teacher (Divya Raju)
 - 2 Educational Assistants (pending)
- Emphasis on:
 - Flexible grouping
 - Assessment practices
 - Social-emotional learning
 - Indigenous learning (partnership with Elder Anita Crochu)
 - Land-based learning initiatives
Facilities & Programs
- Sensory room (“calm room”) will remain in place.
- Continued use of collaborative teaching and literacy groups.
Upcoming
- Student-led conferences scheduled; strong student and teacher participation expected.

5. Fundraising Discussion

Current Status

- Fundraising society recently established (delays due to administrative issues).
- Bank account and business number now set up.

Funding Priorities Identified

- Support for students unable to pay for field trips
- Classroom enhancements (~\$1,200 per class)
- Equipment needs:
 - Dishwasher
 - Sound system
 - Gym improvements
- Ongoing requests to CBE for additional resources

Additional Notes

- ~\$500 deficit currently covering student participation costs
- Casino funding identified as a major future funding opportunity
- Benevity application in progress (awaiting final documents)

6. Council Communications Coordinator

- Position remains vacant
- Volunteers needed to manage monthly communications
- Recruitment efforts ongoing

7. Fundraising Meeting

- Deferred due to absence of committee members
- Chair will circulate email to schedule a future meeting

8. New Business / Open Discussion

- Discussion of year-end event planning (potential sports day tie-in)
- To be included as an agenda item at next meeting

9. Announcements

- Encouragement to attend student-led conferences
- Positive feedback on student engagement and school environment

10. Adjournment

- Motion to adjourn: Moved by Kyle Peterson
- Seconded by: Kalpani Walpita
- Meeting adjourned at 7:01 PM

11. Next Meeting

- Tentatively scheduled for mid-April 2026 (exact date to be confirmed)

Prepared by,
Kalpani Walpita
Secretary - Calgary Windsor Park School Parents Fundraising Society